

Homebush Out of School Hours  
25 Broughton Rd Strathfield NSW 2135  
(02)9764 1773 or 0425 225 264  
www.hoosh.com.au



## **EXIT LETTER**

I, the parent of \_\_\_\_\_, give HOOSH notice of leaving the centre.

I understand I must give a minimum of 4 weeks' term notice and my child/children must attend HOOSH the final two (2) weeks of the notice period or my child care benefits will cease and full fees will be due.

Date of Notification: \_\_\_\_\_

Last day of attendance: \_\_\_\_\_

I understand that I will no longer be a financial member of the association and as such give up all right associated with that membership.

I understand that my place at HOOSH will be given to the next child on the waitlist. Should I need to re-enrol at HOOSH, I will be put on the waiting list and will need to wait for a place to become available in accordance with the Waitlist Policy.

I understand that I will need to notify Centrelink, that my child will no longer require care at HOOSH.

Name: \_\_\_\_\_

Sign: \_\_\_\_\_

### **Optional**

#### **Reason for leaving**

To help HOOSH in Quality Assurance, was there any way we could have assisted you to stay at the centre?

Are there any other suggestions you would like to give as feedback for the centre?