

Notification of changes to policies and procedures

(Regulation 172: Notification of change to policies or procedures)

Date	<p>..... FEBRUARY__2018.. sent to committee</p> <p>FEBRUARY 2018 put on notice board and website notification</p>	
This notice relates to a change in	Policy Development and Review	
Change relates to	<p>Administration</p> <p>Enrolment and Orientation Payment of fees Operational hours Nominated Supervisor</p> <p>Care procedures</p> <p>Health & Safety</p> <p>Physical Environment</p>	<p>Menu planning Emergency Evacuation Injury and illness Sun protection Staffing arrangements Excursions Management & governance Programs and practice</p>
Name of policy or procedure	<p>CELEBRATIONS POLICY Curriculum (Pedagogy) & Educators Training Policy INTEGRATION OF CHILDREN WITH SPECIAL NEEDS MULTICULTURAL POLICY EDUCATIONAL PROGRAM POLICY MEDICAL RISK MINIMISATION PLAN Absent and Missing Children Policy ACCEPTANCE AND REFUSAL AUTHORISATION POLICY ADMINISTRATION OF FIRST AID Administration of Medication Policy ANAPHYLAXIS MANAGEMENT POLICY ASTHMA MANAGEMENT POLICY Changing and Disposing of Soiled Clothing Procedure Child Protection Policy Children's Belongings Policy Delivery and Collection of Children Dental Health Policy Diabetes Management Policy Emergency and Evacuation Policy Epilepsy Management Policy EXCURSION POLICY Furniture and Equipment safety Policy Hand Washing Policy Head lice policy INCIDENT, ILLNESS, ACCIDENT AND TRAUMA POLICY MEDICAL CONDITIONS POLICY</p>	
Nominated change	Regulation updates and controls	
Reason for change	Policy Review	
Impact action required	Full centre impact on compliance	

Date changes will take effect	FEBRUARY 2018
Other relevant information (e.g. documents which inform the policy or procedure)	FEBRUARY 2018

Services are legally required to ensure families are notified of any changes to policies which affect: the service’s provision of education and care to any enrolled child or a family’s ability to use the service; fees; or fee collection procedures, 14 days in advance.

