

Notification of changes to policies and procedures

(Regulation 172: Notification of change to policies or procedures)

Date	<p>.....APRIL 2015sent to committee</p> <p>APRIL 2015 put on notice board and website notification</p>	
This notice relates to a change in	Policy Development and Review	
Change relates to	<p>Administration</p> <p>Enrolment and Orientation</p> <p>Payment of fees</p> <p>Operational hours</p> <p>Nominated Supervisor</p> <p>Care procedures</p> <p>Health & Safety</p> <p>Physical Environment</p>	<p>Menu planning</p> <p>Emergency Evacuation</p> <p>Injury and illness</p> <p>Sun protection</p> <p>Staffing arrangements</p> <p>Excursions</p> <p>Management & governance</p> <p>Programs and practice</p>
Name of policy or procedure	<p>ANTI-BIAS POLICY</p> <p>Behaviour Management and Discipline policy</p> <p>Gender Equity</p> <p>Interaction with children</p> <p>Multi-Cultural Policy</p> <p>Positive Guidance of Child Behaviour Policy</p> <p>Touching and Nurturing Policy</p> <p>Appropriate physical contact in HOOSH/ training tool</p> <p>Communication Policy</p> <p>Enrolment and orientation policy</p> <p>New child policy</p> <p>Parent / Community Involvement Policy</p> <p>Priority of Access</p> <p>Acceptance and Refusal of Authorisation Policy</p> <p>Bus Driving and Garaging Policy</p> <p>Confidentiality and Security of Children's Records Policy</p>	
Nominated change	Regulation updates and controls	
Reason for change	Policy Review	
Impact action required	Full centre impact on compliance	
Date changes will take effect	APRIL 2015	
Other relevant information (e.g. documents which inform the policy or procedure)	APRIL 2015	

Services are legally required to ensure families are notified of any changes to policies which affect: the service's provision of education and care to any enrolled child or a family's ability to use the service; fees; or fee collection procedures, 14 days in advance.